

Time and Expense Manager

Time is money. If your company provides services and has a field staff, you certainly understand this concept. A considerable amount of time can often be spent by upper management organizing the teams' daily projects, tracking hours, reimbursing for expenses such as mileage, gas, food, etc. It is a time-consuming process. Are you tired of the stacks of papers and countless receipts sitting on your desk? Is your field staff tired of having to come into the office after a long day of work to submit their receipts and time? Wouldn't it be more cost-efficient to have your staff and their expenses organized in a nice compact computer program?

Idalica is proud to offer our Time and Expense Manager. This software package is branded to your business, with your colors and logo. In a nutshell, it is an online task and project scheduler that is available to you and your staff 24/7. Your staff will receive an alert when a task or assignment has been assigned to them. They complete the job, submit their time and expenses online, and they are done. You get a real time view of the expenses and can even manage multiple locations, projects, and employees. Even non-billable assignments can be managed such as days off and sick time. The scheduler can be fully integrated with your accounting software and can be fully customizable to the needs of your business.

The benefits of your time and expense manager will be well worth its cost. Your staff can log-in from anywhere and view their personal assignments from the office, home, or even on the road. The system helps prevent missed and late appointments and thus frees up staff time. From a management point of view, the time and expense manager relieves pressure of the office staff, allows you to track time and expenses by project, and helps you avoid inefficient, error prone, and costly re-keying of data.

The simple act of tracking employee time on a per-project basis lets you know when projects are in trouble much earlier, when you can actually do something about it. The data you obtain from a time tracking software system will surprise you. You might discover that certain projects are consuming more labor hours than you thought.

In other words, your "problem customers" may account for much of your revenue and you don't even know it. Using a software solution to track employee project time can give you insight into the profitability of each customer, so you will no longer be in the dark.

In addition, you may just find that these "problem customers" are the ones that live the farthest, thus costing more in view of high gas prices and the mileage reimbursement.

Please contact us for a free demo on how the Time and Expense Manager can be fully tailored to your business. Remember, time is money.